

Student Admission Form

Smart Kids
Huddersfield



2020

DATE OF THE FORM FILLED
(DD/MM/YYYY)

SECTION 1 STUDENT DETAILS – PLEASE FILL OUT ALL THE STUDENT DETAILS BELOW AS ACCURATELY AS POSSIBLE

FULL NAME OF PUPIL (IN CAPITAL LETTERS)	
DATE OF BIRTH (DD/MM/YYYY)	
AGE	
GENDER	
ANY LEARNING DIFFICULTIES	
ANY MEDICAL CONDITIONS	
FIRST LANGUAGE	
GENERAL BEHAVIOUR (MILD, NORMAL OR HYPERACTIVE)	
RESIDENTIAL ADDRESS	

SECTION 2 SCHOOL DETAILS – PLEASE FILL OUT ALL THE DETAILS BELOW AS ACCURATELY AS POSSIBLE

NAME OF CURRENT SCHOOL	
CURRENT SCHOOL YEAR	
HOW ARE YOU GETTING ON IN SCHOOL?	
ANY STRUGGLES IN PARTICULAR?	

SECTION 3 PARENTAL/GUARDIAN DETAILS – PLEASE FILL OUT ALL THE DETAILS BELOW AS ACCURATELY AS POSSIBLE

PARENT/GUARDIAN	
FULL NAME	
LANDLINE NUMBER	
MOBILE NUMBER	
EMAIL ADDRESS	
RESIDENTIAL ADDRESS	

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PARENT/GUARDIAN	
FULL NAME	
LANDLINE NUMBER	
MOBILE NUMBER	
EMAIL ADDRESS	
RESIDENTIAL ADDRESS	

SECTION 4 PARENTAL CONCERNS & REQUIREMENTS – PLEASE FILL OUT ALL THE DETAILS BELOW AS ACCURATELY AS POSSIBLE

What feedback do you get from school?	
What levels or grades are they currently on?	
Which exam boards will your child be doing?	
Why do you want tuition for your child?	
How did you find out about Elysian Education?	

SECTION 5 SUBJECT INFORMATION – PLEASE FILL OUT ALL THE DETAILS BELOW AS ACCURATELY AS POSSIBLE

Which subjects would you like your child to choose?	
English	
Maths	
Science	
11+ Exam Preparation	

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I HEREBY DECLARE THE INFORMATION GIVEN IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND THAT I AM A PARENT OR GUARDIAN OF THE CHILD LISTED IN THIS ADMISSION FORM.

I ALSO AGREE TO THE TERMS & CONDITIONS LISTED IN THIS ADMISSION FORM BELOW.

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Signature of Parent/Guardian

.....

Date

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TERMS & CONDITIONS

Terms & Conditions

Listed below are the terms & conditions, please read each box carefully before submitting your admission form.

Consultation & Assessment

New pupils will take an assessment on the first lesson and a phone call will be given to the parents/guardians about the results. During this phone you can outline any concerns you may have as well as finalise class timings.

Admin Fee:

There is a £20.00 admin joining fee per child. This is a one-time payment when joining, and all resources will be provided for no extra cost.

Payments:

Tuition prices are fixed, at £11.50 per hour per session. However, if you are eligible to claim childcare then the cost will be £15.00 per hour per session, as you can claim up to 85% of your child's tuition fee,

Late Payments Charges:

All payments must be made on the first day of every month for the lessons taken that month. It is the parent's responsibility to make sure that payments are made to Elysian Education on time. If a payment is not made on time, there will be a late payment charge of £20.00 per month. All payments must be made by standing order.

Lesson Cancellation & Holidays:

Please avoid absences, as these will not only limit your child's progress, but it also risks your child losing their place at Smart Kids Huddersfield. Once you've joined regardless of any absence you will be charged for a lesson and no refunds will be provided. Although a replacement session can be arranged if the lessons is cancelled 24 hours before. If the lesson cancelled on the day then no replacement session will be granted, and you will still be charged for the session.

Punctuality & Attendance

Please make sure you arrive at the centre a few minutes prior to the start of your session. Make sure before attending that you have checked you have all the required books and stationery you need to take your session.

Complaints & Grievances:

Our aim is to provide high quality tuition that delivers results. However, if at any point you have any concerns then please speak to the manager and we will do our best to resolve the matter to your satisfaction.

Leaving Smart Kids Huddersfield Ltd:

If you decide that you want your child to stop tuition, then you must give us written notice in the form of an email. Once the manager has provided you with a leaving date, then you must contact your bank and CANCEL THE STANDING ORDER. Your failure to notify us means tuition charges will continue to apply.

Student Folders & Homework:

We recommend that you check your child's folder every week. This will keep you informed about the area of the curriculum we are covering. Your child will also be given homework every week and unless specified by the tutor, please do not help your child with their homework. Working alone will help them take independent responsibility for their learning.

Report Book:

If you are checking your child's folder every week you should be pretty clued up with what they are covering. Although you can arrange to speak to your child's tutor at any time. Our tutors will provide you with a monthly report book. Please check your child's folder each month as it will inform you what your child has covered, how we may have tackled their weaknesses, and recommendations.

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SECTION 6 OFFICE USE ONLY – PLEASE **DO NOT** FILL OUT THIS SECTION AS THIS IS FOR OUR ADMIN TEAM, THANK YOU.

APPLICATION NUMBER	
UNIQUE IDENTIFICATION NUMBER	
DATE OF CONSULTATION PHONE CALL	
SUBJECTS CHOSEN	
START DATE	
STANDING ORDER AMOUNT	
BREAKDOWN OF PAYMENT	

I SAHRISH FARYAL (MANAGING DIRECTOR OF ELYSIAN EDUCATION) HEREBY DECALRE THAT THE STUDENT LISTED ON THIS APPLICATION IS ADMITTED AS A STUDENT OF ELYSIAN EDUCATION LTD.

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SAHRISH FARYAL